

PPG-01510
Client Safety Check



Area	Clinical (General)		
Section	Client Safety		
Subsection	N/A		
Document Type	Policy		
Scope	Includes: Acute Care Facilities, Transitional Care Facilities, Personal Care Homes and affiliate sites. Excludes: Outpatient Care Units, Intensive Care Unit (BRHC), Neonatal Intensive Care Unit (BRHC), Specialty Care Unit (DRHC), 1-1 nursing situations, Inpatient Psychiatric Facilities. Note: Inpatient Psychiatric Facilities follow PPG-01546 Psychiatric Facilities- Intermittent Observation		
Approved By	Original Effective Date	Revised Effective Date	Reviewed Date
Glenda Short, Regional Lead Community & Continuing Care	2021-Apr-28	N/A	N?A

DEFINITIONS

Client: an individual who accesses and/or receives health care related services from a Prairie Mountain Health (PMH) facility or program. For the purposes of this policy, client refers to a patient in an acute care/transitional setting, or a resident in a personal care home.

Outpatient Care Units: units where care is provided without admitting the client on an overnight stay. Includes, but is not limited to Emergency Departments, Hemodialysis Units, Cancer Care Units, Ambulatory Care Settings etc.

Safety Check: A safety check is a purposeful visit by the Nurse or HCA with the client, which addresses:

- pain/discomfort
- personal needs (e.g. toileting, nutrition, hydration, positioning)
- restraint safety
- an environmental assessment (e.g. IVs/Catheters/dressings are secure and safe, call bell and personal items within reach, bed height adjusted, bed/chair alarms in place);
- scheduled assessments/tasks (e.g. IV site, wound assessment and treatment, medication administration).

POLICY STATEMENT

To facilitate a client safety culture, a Nurse or Health Care Aide (HCA) perform a safety check on all clients at a minimum of every 60 minutes, with documentation of the observation occurring in the client’s health record.

PROCEDURE/RESPONSIBILITIES

1. The Nurse/HCA perform a safety check on each client at least once every 60 minutes.
2. The Nurse/HCA document completion of the safety check on the Client Safety Flowsheet (PMH2215), which is a permanent part of the client’s health care record.

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3. Staff document any interventions performed during the safety check in the Interdisciplinary Progress Notes (PMH877) or on the appropriate chart form.
 4. In situations where the client is on a leave of absence or is off the unit/floor at a recreation activity or for tests/procedure, and a safety check is unable to be performed, staff document this as per the legend on the Client Safety Flowsheet (PMH2215).

RELATED MATERIAL

- [PMH877, Interdisciplinary Progress Notes](#)
- [PMH2215, Client Safety Flowsheet](#)
- [Client Safety Flowsheet – Sample PMH2215](#)
- [Interdisciplinary Progress Notes – Sample PMH877](#)
- [FAQ Document – Client Safety Check](#)

DOCUMENT HISTORY

Version	Changes
2021-Apr-28	New.